FILED

APR 28 2026

COUNTY & PROBATE COURT CLERK

APPROPRIATION ORDINANCE NO. 26-7

BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY, ARKANSAS; AN ORDINANCE TO BE ENTITLED:

An Ordinance amending the 2026 Annual Operating Budget ,County General Fund, Fund 1000, County Clerk, Department 101, to add funds to the salary of Head Probate Clerk

Section 1. Craighead County's Job Evaluation and Salary Administration Policy, which was approved by the Craighead County Quorum Court on June 28, 2021, to provide guidance on merit increase procedures, states the procedures for authorizing a merit increase over the budgeted amount includes approval from the JESAP Committee, Public Service Committee, Finance Committee and the Quorum Court.

Section 2. That Fund 1000, General Fund, Department 0101, County Clerk, will have funds added in the 2026 Annual Operating Budget to allow for a merit increase for the Head Probate Clerk employee, recommended by the JESAP committee and Public Service Committee.

Section 3. In conjunction with the 2026 Budget Amendment, a review was conducted of the Head Probate Clerk and this employee has exceeded expectations of their job duties.Their willingness to step into additionals roles when needed and oversee part time employees makes this merit increase appropriate.

FUND 1000	County General	**Old**	**Change**	**New**
Dept 0101	County Clerk	$814,156.67	$3,186.45	$817,343.12
Account	**Description**	**Old**	**Change**	**New**
	Personal Services			
1001	Head Probate Clerk	$50,897.55	$2,602.45	$53,500.00
1006	Social Security Match	$41,115.64	$199.09	$41,314.73
1007	Retirement Match	$82,338.77	$384.91	$82,723.69
			$3,186.45	

There is hereby appropriated an additional $3,186.45 into Fund 1000, Dept 0101,for adding funds in to the Head Probate Clerk salary. These funds shall be established in the chart of accounts by the County Treasurer and entered into the accounts payable appropriations journal by the County Clerk as described, upon passage of this appropriations ordinance.

Dated this 27 day of April 2026

Approved: _____
Marvin Day
Craighead County Judge

Attest: _____
MaryDawn Marshall
Craighead County Clerk

"This publication was paid for by the Craighead County Clerk, cost of publication _____."

9|310