

**AGENDA
CRAIGHEAD COUNTY QUORUM COURT
COMMITTEE MEETING**

**March 24, 2014
7:00 P.M.**

NOTE: March 24, 2014 meeting will be at Lake City Courthouse. Meeting at 7:00 p.m.

Assembly and Pledge of Allegiance

OPENING PRAYER

1. Roll Call

II. Approval of minutes for February, 2014 meeting.

- **Presentation by Theresa Book with Special Olympics**

III. Committee Reports:

- a. Public Service Committee Report.**
- b. Finance and Administration Committee Report.**
- c. Roads and Transportation committee Report.**

IV. Old Business

None

V. New Business

- a. Annual Clean-up Appropriation Ordinance**

Craighead County Quorum Court Meeting
Public Service Committee
March 10, 2014

Public Service members assembled after full court business.
Chairperson Ken Stacks called the meeting to order. All members were present.

Members reviewed a draft of the newly revised Personnel Policy Handbook. Several areas will be clarified or more clearly stated. The goal is to update our handbook and clear up any areas that were questionable.

There should be a final draft on the handbook soon.

Meeting adjourned at approximately 8:45 p.m.

Finance Committee Meeting

March 10, 2014

Finance Committee Members present: Chairman Jim Bryant and Justices Bob Blankenship, Dana Watkins, Kenny Hendrix, and Brett Provost.

Others present: Al Haines, Deputy County Clerk Tim Padgett, County Treasurer Terry McNatt, County Collector Marsha Phillips, Deputy Collector Teresa Presley, and several ASU Students.

Press: Jonesboro Sun

Justice Bryant called the Finance Committee Meeting to order at 7:10 PM after the full court meeting and discussed the following:

Reviewed revenue and expenditure reports for February 2014.

Treasurer McNatt noted that he is working on some leads on restructuring some things that will save the County money. He also informed the committee that Arkansas Legislative Audit is currently auditing 2013 county records.

Collector Marsha Phillips informed the committee that the Tax Books opened on March 1, 2014 and that many people are paying current taxes as well as paying delinquent personal and delinquent real taxes. She indicated that her office has been very busy. She stated that tax statements should be going out by the third week of April. She is also looking for a new credit card company for on line tax payments.

With no other business to be discussed, the Finance Committee stood adjourned at 7:20 PM.

Craighead County Quorum Court Meeting
March 10, 2014
Roads and Transportation Committee

Members of the Roads and Transportation Committee assembled after the meeting of the full court. Members present included: Terry Couch, Mike Hawkins, Ray Kidd, and Max Render.

Others present included Judge Ed Hill, Eugene Neff—Road Superintendent, and students from the Advanced Reporting class from Arkansas State University.

Justice Couch called the meeting to order and the following business was discussed:

1. Eugene Neff delivered his monthly road report (also distributed to the full court) and updated the committee regarding on-going projects. The weather has the bridge crew slightly behind.
2. Neff also updated the committee on the road clearing during the recent winter event.
3. The recent heavy equipment purchase has arrived at the dealer and expected for delivery to the shop in the coming days. Pick-ups are ordered and not in. Excavators are being assessed this year with possible replacement next year if needed.

After entertaining questions from the Advanced Reporting Students, the committee adjourned.

Appropriation Ordinance No. _____

An ordinance revising appropriated monies from the county budget monies and appropriating additional monies from unappropriated monies, for operating of the various offices, departments and agencies of the county, and for paying those obligations of the county which must be paid from the county budget monies.

Be it ordained by the Quorum Court of Craighead County, Arkansas:

Section 1. That there are unappropriated reserve monies that can be appropriated into the 2013 budget, as well as additional monies in some departments/offices/funds that can be transferred to other departments/offices/funds in order to balance the budget.

Section 2. It has come to the attention of the court that some additional unappropriated monies need to be appropriated into the 2013 budget and transfer of department monies within the budget need to be made in order to reconcile the 2013 budget year.

Section 3. That some special revenue stand-alone funds received monies above anticipated revenues and were disbursed by the County Treasurer direct to the receiving agencies, and additional appropriations are needed to balance these funds. Additionally, some stand-alone special funds have been spent above the initial appropriated amounts and these funds have additional unappropriated monies that can be appropriated to balance these funds.

Section 4. There are hereby appropriated/redistributed from the departments/funds listed below, monies to be transferred and redistributed as described, for the office, department, fund, agency of purpose so indicated.

These appropriations/redistributions constitute the county budget for the calendar year 2013.

Fund	Dept	Office/Dept	Act	Descript	New	Change	Old	New	Change	Old
1000	100	County Judge						\$313,534.92	\$20,100.00	\$293,434.92
			100-1001	Salaries	\$180,968.52	\$2,000.00	\$178,968.52			
			100-3020	Telephone-Pager-Cable	\$29,000.00	\$9,000.00	\$20,000.00			
			100-3100	Other Miscellaneous	\$9,600.00	\$9,100.00	\$500.00			
						\$20,100.00				
1000	101	County Clerk						\$520,602.78	\$108,000.00	\$412,602.78
			101-1009	Health Insurance Match	\$31,464.00	-\$10,000.00	\$41,464.00			
			101-3001	Accounting & Auditing	\$10,500.00	\$10,000.00	\$500.00			
			101-3054	Other Sundry Insurance	\$111,050.00	\$108,000.00	\$3,050.00			
						\$108,000.00				
1000	103	Treasurer						\$146,857.66	\$4,500.00	\$142,357.66
			103-2001	General Office Supplies	\$4,000.00	\$2,000.00	\$2,000.00			
			103-2002	Small Equipment	\$3,700.00	\$2,500.00	\$1,200.00			
						\$4,500.00				
1000	104	Collector						\$370,449.06	-\$24,600.00	\$395,049.06
			104-1001	Salaries	\$242,126.79	-\$11,000.00	\$253,126.79			
			104-1007	Retirement Match	\$34,855.26	-\$2,000.00	\$36,855.26			
			104-1009	Health Insurance Match	\$33,448.00	-\$2,500.00	\$35,948.00			
			104-3030	Travel	\$900.00	-\$7,100.00	\$8,000.00			
			104-3073	Lease Mach & Equip(Incl copier)	\$3,000.00	-\$2,000.00	\$5,000.00			
						-\$24,600.00				
1000	105	Assessor						\$1,153,780.28	-\$20,000.00	\$1,173,780.28
			105-1009	Health Insurance Match	\$66,797.00	-\$20,000.00	\$86,797.00			
						-\$20,000.00				
1000	106	Board Equalization						\$12,012.00	\$0.00	\$12,012.00
1000	107	Quorum Court						\$170,916.11	\$0.00	\$170,916.11
			107-1009	Health Insurance Match	\$39,864.00	-\$2,000.00	\$41,864.00			
			107-3030	Travel	\$6,000.00	\$2,000.00	\$4,000.00			
						\$0.00				
1000	108	Building Maintenance						\$615,957.35	-\$12,000.00	\$627,957.35
			108-1009	Health Insurance Match	\$67,234.00	-\$6,000.00	\$73,234.00			
			108-1011	Unemployment Compensation	\$2,168.00	-\$1,000.00	\$3,168.00			
			108-2003	Janitorial Supplies	\$55,000.00	-\$5,000.00	\$60,000.00			
						-\$12,000.00				

Fund	Dept	Office/Dept	Act	Descript	New	Change	Old	New	Change	Old
1000	109	County Election Commission						\$126,997.30	\$62,000.00	\$64,997.30
		109-1002	Election Commission Workers(PT)		\$38,000.00	\$20,000.00	\$18,000.00			
		109-1004	Contract Labor		\$12,000.00	\$5,000.00	\$7,000.00			
		109-2001	General Office Supplies		\$48,000.00	\$30,000.00	\$18,000.00			
		109-3040	Advertising & Publication		\$10,000.00	\$7,000.00	\$3,000.00			
						\$62,000.00				
1000	110	County Planning Board (MAPC)						\$3,500.00	\$0.00	\$3,500.00
1000	114	Computer Services						\$314,279.57	\$65,000.00	\$249,279.57
		114-2002	Small Equipment		\$34,000.00	\$24,000.00	\$10,000.00			
		114-3102	Comp Software/Sup/Maint/Recov		\$71,000.00	\$41,000.00	\$30,000.00			
						\$65,000.00				
1000	117	Lake City Clerk						\$183,104.08	\$11,000.00	\$172,104.08
		117-1001	Salaries		\$122,362.59	\$11,000.00	\$111,362.59			
						\$11,000.00				
1000	118	Soil Conservation District						\$6,000.00	\$0.00	\$6,000.00
1000	119	Crowley's Ridge Development Council						\$5,000.00	\$0.00	\$5,000.00
1000	120	Economic Development						\$144,250.00	\$0.00	\$144,250.00
1000	121	E Ark Resource Conservation & Dev						\$200.00	\$0.00	\$200.00
1000	124	Association of Ark Counties						\$3,589.00	\$0.00	\$3,589.00
1000	125	Interfund Transfers						\$200,000.00	\$0.00	\$200,000.00
1000	126	East Arkansas Planning & Development						\$6,900.00	\$0.00	\$6,900.00
1000	300	County Health Unit						\$27,603.35	\$1,000.00	\$26,603.35
		300-3060	Utilities-Electricity		\$16,600.00	\$1,000.00	\$15,600.00			
						\$1,000.00				
1000	305	Ark Children's Hospital						\$2,500.00	\$0.00	\$2,500.00
1000	306	St Jude Hospital						\$2,500.00	\$0.00	\$2,500.00
1000	307	American Red Cross						\$2,000.00	\$0.00	\$2,000.00
1000	308	St Bernards Health Care						\$5,000.00	\$0.00	\$5,000.00
1000	400	County Sheriff						\$2,709,592.12	-\$123,000.00	\$2,832,592.12
		400-1001	Salaries		\$1,516,055.83	-\$25,000.00	\$1,541,055.83			
		400-1002	Salaries-Part Time		\$22,484.52	-\$29,000.00	\$51,484.52			
		400-1006	Social Security Match		\$106,829.33	-\$15,000.00	\$121,829.33			
		400-1007	Retirement Match		\$210,427.78	-\$14,000.00	\$224,427.78			
		400-1009	Health Insurance Match		\$189,636.13	-\$51,000.00	\$240,636.13			
		400-1011	Unemployment Compensation		\$8,232.00	-\$3,000.00	\$11,232.00			
		400-3020	Telephone-Pager-Cable		\$42,000.00	\$14,000.00	\$28,000.00			
						-\$123,000.00				
1000	401	Circuit Court Administrator						\$13,600.00	\$0.00	\$13,600.00
1000	402	Circuit Court Coordinator I						\$5,000.00	-\$5,000.00	\$10,000.00
		402-3002	Management Consulting		\$0.00	-\$1,000.00	\$1,000.00			
		402-3020	Telephone-Pager-Cable		\$500.00	-\$1,000.00	\$1,500.00			
		402-3021	Postage		\$0.00	-\$1,000.00	\$1,000.00			
		402-3030	Travel		\$55.00	-\$1,000.00	\$1,055.00			
		402-3102	Comp Software/Sup/Maint/Recov		\$230.00	-\$1,000.00	\$1,230.00			
						-\$5,000.00				
1000	403	Circuit Court Coordinator II						\$10,000.00	\$0.00	\$10,000.00
1000	404	Circuit Court Coordinator III						\$10,000.00	\$0.00	\$10,000.00
1000	405	Circuit Court Coordinator IV						\$10,000.00	\$0.00	\$10,000.00
1000	406	Circuit Court Coordinator V						\$10,000.00	\$0.00	\$10,000.00
1000	409	District Court						\$831,727.78	-\$15,000.00	\$846,727.78
		409-1001	Salaries		\$430,660.30	-\$15,000.00	\$445,660.30			
		409-1006	Social Security Match		\$30,093.01	-\$4,000.00	\$34,093.01			
		409-1007	Retirement Match		\$57,888.14	-\$7,000.00	\$64,888.14			
		409-1009	Health Insurance Match		\$66,155.00	-\$10,000.00	\$76,155.00			
		409-3030	Travel		\$14,500.00	\$10,000.00	\$4,500.00			
		409-3070	Rent-Land and Buildings		\$26,300.00	\$7,000.00	\$19,300.00			
		409-3100	Other Miscellaneous		\$5,000.00	\$4,000.00	\$1,000.00			
						-\$15,000.00				
1000	414	Juvenile Court						\$319,756.42	\$0.00	\$319,756.42
		414-1007	Retirement Match		\$31,304.14	-\$1,200.00	\$32,504.14			
		414-3073	Lease Mach & Equip(Incl copier)		\$1,200.00	\$1,200.00	\$0.00			
						\$0.00				

Fund	Dept	Office/Dept	Act	Descript	New	Change	Old	New	Change	Old
1000	416	Prosecuting Attorney						\$50,492.67	\$0.00	\$50,492.67
1000	418	County Jail						\$4,397,365.91	\$0.00	\$4,397,365.91
			418-1002	Salaries-Part Time	\$15,416.51	-\$103,000.00	\$118,416.51			
			418-1007	Retirement Match	\$335,062.38	-\$25,000.00	\$360,062.38			
			418-1009	Health Insurance Match	\$402,478.00	-\$8,000.00	\$410,478.00			
			418-2005	Food & Related Items	\$442,000.00	\$103,000.00	\$339,000.00			
			418-2006	Clothing & Uniforms	\$23,000.00	\$8,000.00	\$15,000.00			
			418-3060	Utilities-Electricity	\$145,000.00	\$25,000.00	\$120,000.00			
						\$0.00				
1000	419	Coroner						\$114,398.64	\$200.00	\$114,198.64
			419-1004	Contract Labor-Deputies	\$37,887.65	-\$6,000.00	\$43,887.65			
			419-3100	Other Miscellaneous	\$10,000.00	\$6,000.00	\$4,000.00			
			419-3101	Training	\$2,255.00	\$200.00	\$2,055.00			
						\$200.00				
1000	420	Constable						\$6,976.33	-\$200.00	\$7,176.33
			420-3030	Travel	\$5,300.00	-\$200.00	\$5,500.00			
						-\$200.00				
1000	422	Circuit Court						\$390,851.76	-\$18,000.00	\$408,851.76
			422-1002	PT Time-Overtime-Bailiff	\$22,000.00	-\$18,000.00	\$40,000.00			
			422-1009	Health Insurance Match	\$26,032.00	-\$4,000.00	\$30,032.00			
			422-3100	Other Miscellaneous	\$44,000.00	\$4,000.00	\$40,000.00			
						-\$18,000.00				
1000	423	Crisis Response Team						\$350.00	\$0.00	\$350.00
1000	424	Drug Task Force						\$106,841.48	-\$7,000.00	\$113,841.48
			424-1002	Salaries-Part Time	\$3,000.00	-\$7,000.00	\$10,000.00			
						-\$7,000.00				
1000	425	Deputy Prosecuting Attorney						\$178,287.89	-\$38,000.00	\$216,287.89
			425-1001	Salaries	\$102,436.76	-\$32,000.00	\$134,436.76			
			425-1007	Retirement Match	\$13,573.99	-\$6,000.00	\$19,573.99			
			425-1009	Health Insurance Match	\$17,993.00	-\$4,000.00	\$21,993.00			
			425-3100	Other Miscellaneous	\$4,600.00	\$4,000.00	\$600.00			
						-\$38,000.00				
1000	426	Hot Check Fund						\$50,353.32	-\$9,000.00	\$59,353.32
			426-1001	Salaries	\$33,221.85	-\$9,000.00	\$42,221.85			
						-\$9,000.00				
1000	435	Victim/ Witness Assistance(voca)						\$152,850.78	\$0.00	\$152,850.78
1000	500	Office of Emergency Management						\$153,314.24	\$0.00	\$153,314.24
			500-1004	Contract Labor	\$2,900.00	-\$100.00	\$3,000.00			
			500-3100	Other Miscellaneous	\$600.00	\$100.00	\$500.00			
						\$0.00				
1000	800	Veterans Service						\$63,212.21	\$0.00	\$63,212.21
			800-1002	Salaries-Part Time	\$4,750.40	-\$7,000.00	\$11,750.40			
			800-2001	General Office Supplies	\$7,750.00	\$7,000.00	\$750.00			
						\$0.00				
1000	801	County Extension Office						\$96,646.53	\$0.00	\$96,646.53
1000	802	Paupers and Welfare						\$5,000.00	\$0.00	\$5,000.00
1000	804	Consolidated Youth Services						\$4,000.00	\$0.00	\$4,000.00
1000	805	Senior Citizens						\$2,500.00	\$0.00	\$2,500.00
1000	806	Children's Advocacy Group						\$1,500.00	\$0.00	\$1,500.00
1000	807	Out Of The Dark, Inc						\$1,500.00	\$0.00	\$1,500.00
		County General Total						\$14,033,651.54	\$0.00	\$14,033,651.54
1020	127	Capital Account Fund						\$0.00	\$0.00	\$0.00
2000	200	County Road Department Fund						\$6,397,928.31	\$0.00	\$6,397,928.31
3000	103	County Treasurer Automation Fund						\$62,507.91	\$0.00	\$62,507.91
3001	104	County Collector Automation Fund						\$328,417.03	\$0.00	\$328,417.03
3002	422	Circuit Court Automation Fund						\$43,110.00	\$5,000.00	\$38,110.00
			422-3102	Comp Software/Sup/Maint/Recov	\$23,010.00	\$5,000.00	\$18,010.00			
						\$5,000.00				

Fund	Dept	Office/Dept	Act	Descript	New	Change	Old	New	Change	Old
3003	409	District Court Automation Fund						\$15,075.00	\$0.00	\$15,075.00
3004	105	Assessors Property Tax Relief Fund						\$22,094.00	\$0.00	\$22,094.00
3005	101	County Clerk Automation Fund						\$81,998.12	\$5,000.00	\$76,998.12
		101-3102	Comp Software/Sup/Maint/Recov		\$10,000.00	\$5,000.00	\$5,000.00			
						\$5,000.00				
3006	102	Circuit Clerk Recorder Cost Fund						\$750,392.63	\$0.00	\$750,392.63
		102-1007	Retirement Match		\$63,455.78	-\$2,000.00	\$65,455.78			
		102-3102	Comp Software/Sup/Maint/Recov		\$21,781.00	\$2,000.00	\$19,781.00			
						\$0.00				
3007	400	Sheriff Law Enforcement Special Account Fund						\$7,470.00	\$0.00	\$7,470.00
3008	603	Craighead County Public Library Fund						\$683,598.00	\$0.00	\$683,598.00
3012	102	Circuit Clerk Child Support Collection Fund						\$0.00	\$0.00	\$0.00
3013	605	Game & Fish Education Fund						\$5,500.00	\$0.00	\$5,500.00
3014	400	Sheriff Communications Facility & Equip Fund						\$79,671.00	\$0.00	\$79,671.00
3015	400	Sheriff Drug Control Fund						\$22,728.90	\$0.00	\$22,728.90
3017	418	Jail Cost Defrayment Fund						\$354,975.00	\$0.00	\$354,975.00
3018	418	Jail Booking & Administration Fee Fund						\$60,000.00	\$0.00	\$60,000.00
3019	400	Sheriff Emergency Rescue Water Safety Fund						\$25,965.49	\$0.00	\$25,965.49
3020	501	911 Emergency Services Fund						\$386,000.00	\$126,000.00	\$260,000.00
		501-3009	Other Professional Services		\$386,000.00	\$126,000.00	\$260,000.00			
						\$126,000.00				
3022	400	Sheriff Failure to License Emergency Vehicle Fund						\$6,712.34	\$0.00	\$6,712.34
3023	503	Fire Equipment & Training (Act 833) Fund						\$175,000.00	\$0.00	\$175,000.00
3024	417	Public Defender Indigent Fund						\$109,686.89	\$0.00	\$109,686.89
		417-1009	Retirement Match		\$2,652.00	-\$2,000.00	\$4,652.00			
		417-3040	Advertising & Publication		\$8,000.00	\$2,000.00	\$6,000.00			
						\$0.00				
3029	409	District Court Public Safety Fund						\$2,040.00	\$0.00	\$2,040.00
3031	414	Juvenile Court Services and Supplies Fund						\$63,920.00	\$0.00	\$63,920.00
3038	418	County Jail Fund						\$133,000.00	\$2,000.00	\$131,000.00
		418-2023	Repair Parts		\$47,000.00	\$2,000.00	\$45,000.00			
						\$2,000.00				
3039	102	Circuit Clerk Commissioner's Fee Fund						\$10,000.00	\$0.00	\$10,000.00
3100	409	District Court Civil Settlement Fund						\$11,780.00	\$0.00	\$11,780.00
3101	409	District Court E.D. Automation Fund						\$4,833.00	\$0.00	\$4,833.00
3102	400	Sheriff Federal Drug Forfeiture Fund						\$13,895.36	\$0.00	\$13,895.36
3103	422	Courthouse Security Grant Fund						\$11,438.00	\$8,000.00	\$3,438.00
		422-2002	Small Equip		\$8,800.00	\$8,000.00	\$800.00			
						\$8,000.00				
3400	604	Bono Lake Project Fund						\$971,510.00	\$0.00	\$971,510.00
3403	400	Craighead County Project Lifesaver Fund						\$3,560.00	\$0.00	\$3,560.00
3410	422	Drug Court Fee Fund						\$1,500.00	\$0.00	\$1,500.00
3411	500	State Homeland Security Prog Fund,SHSGP,FY11						\$49,061.62	\$700.00	\$48,361.62
		500-2002	Small Equip		\$9,951.62	\$700.00	\$9,251.62			
						\$700.00				
3412	500	Law Enforce Terror Prevent Activities,LETPA,Fy11						\$26,034.43	\$100.00	\$25,934.43
		500-3100	Other Miscellaneous		\$128.00	\$100.00	\$28.00			
						\$100.00				
3413	808	Justice & Mental Health,Juvenile,Planning,FY11,BJA						\$16,689.48	\$0.00	\$16,689.48
3414	414	Juvenile Drug Court Fee Fund						\$2,200.00	\$900.00	\$1,300.00
		414-2001	General Office Supplies		\$1,100.00	\$900.00	\$200.00			
						\$900.00				
3415	409	District Court DWI Court Fund						\$7,000.00	\$0.00	\$7,000.00
3500	400	Sheriff Drug Abuse Resistance Education Fund(DARE)						\$15,300.00	\$300.00	\$15,000.00
		400-3100	Other Miscellaneous		\$10,300.00	\$300.00	\$10,000.00			
						\$300.00				
3501	418	Juvenile Detention Facilities Operating Sup Grant Fund						\$31,167.00	\$0.00	\$31,167.00
3502	109	County Voting System Grant Fund						\$10,732.00	\$0.00	\$10,732.00
3503	116	Windmill Rice Economic Development Grant						\$500.00	\$1.00	\$499.00
		116-3103	Grants-In-Aid		\$500.00	\$1.00	\$499.00			
						\$1.00				

Fund	Dept	Office/Dept	Act	Descript	New	Change	Old	New	Change	Old
3504	808	Drug Court Grant Fund						\$3,000.00	\$0.00	\$3,000.00
3505	808	SMSHA Juvenile Drug Court Expansion Grant Fund						\$6,661.26	\$6,661.26	\$0.00
		808-3009		Other Professional Services	\$6,661.26	\$6,661.26	\$0.00			
						\$6,661.26				
6400	600	Jonesboro Public Library Fund						\$2,106,622.00	\$161,000.00	\$1,945,622.00
		600-9999		Transfer to Other Funds	\$2,106,622.00	\$161,000.00	\$1,945,622.00			
						\$161,000.00				
Total Special Revenue Funds								\$13,121,274.77	\$315,662.26	\$12,805,612.51
Total of All Funds								\$27,154,926.31	\$315,662.26	\$26,839,264.05

Be it resolved by the Craighead County Quorum Court that these changes be made as described upon passage of this appropriation/redistribution ordinance.

Dated this_____day of March, 2014.

Approved:_____

 Ed Hill

 Craighead County Judge

Attest:_____

 Kade Holliday

 Craighead County Clerk