

**AGENDA
CRAIGHEAD COUNTY QUORUM COURT
COMMITTEE MEETING
JUNE 23, 2014
7:00 P.M.**

Assembly and Pledge of Allegiance

OPENING PRAYER

1. Roll Call

II. Approval of minutes for May, 2014 meeting.

III Committee Reports:

- a. Public Service Committee Report.**
- b. Finance and Administration Committee Report.**
- c. Roads and Transportation Committee Report.**

IV. Old Business:

Third and final reading of proposed updated Employee Handbook.

V. New Business:

- a. Re-appointment of Mr. James Dunivan to a second term on the Craighead County/Jonesboro Public Library Board of Directors.**
- b. Appointment of Mr. Curt Hawkins to serve a term on the Craighead County/Jonesboro Public Library Board of Directors.**

Craighead County Quorum Court Meeting
Public Service Committee
JUNE 9, 2014

Public Service members assembled after full court business.

Chairperson Ken Stacks called the meeting to order. Those present were Ken Stacks, Barbara Weinstock, and Josh Longmire, and Fred Bowers.

Recommendations for appointments and reappointments for the Jonesboro/Craighead County Library Board of directors were brought before the Public Service Committee:

1. Appointment for Curt Hawkins to replace Ralph Waddell.
2. Reappointment for James Dunivan for a second term.

Third reading regarding approval of an updated policy Handbook for Craighead County employees.

With no more business to discuss, Ken Stacks made a motion to adjourn, seconded by Fred Bowers. All members approved, and meeting closed at 7:35 p.m.

Finance Committee Meeting

June 9, 2014

Finance Committee Members present: Chairman Jim Bryant and Justices Bob Blankenship, Dana Watkins, Kenny Hendrix, and Brett Provost.

Others present: Al Haines, County Clerk Kade Holliday, County Treasurer Terry McNatt, County Collector Marsha Phillips, Deputy Collector Teresa Presley, and Sheriff Marty Boyd.

Justice Bryant called the Finance Committee Meeting to order at 7:10 PM after the full court meeting and discussed the following:

Reviewed revenue and expenditure reports for May 2014.

County Clerk Kade Holliday asked the court to consider paying his election workers overtime pay in lieu of comp time since the court voted to pay three employees for Quorum Court meeting. He said his election workers prefer overtime vs. comp time. Sheriff Marty Boyd interjected that if election workers are paid overtime, then he has several employees that work overtime hours and would want the same consideration. Additionally, it was noted that the Road Dept would have to be considered. Boyd suggested that over time issue should be considered county wide. This issue will be considered by full court. It also was noted that work on next year's budget should begin early so that all issues may be fully explored without making rush decisions.

Sheriff Boyd noted that Brookland Schools is considering contracting with the County Sheriff's Office for a School Resource Officer. He should have more information in two weeks. Start date will be August 1st if approved.

County Treasurer Terry McNatt noted that the County Treasurer and County Clerk books balanced to the penny. He also reminded the committee to look at increasing the chief deputies pay next year.

Justice Hendrix noted that elected officials should be given more control over pay increases within their offices, with a range set by the Quorum Court, to reward those employees that work above and beyond normal duty.

Justice Blankenship informed the committee that there is a fourth building adjacent to the Sheriff's Office for sale at the strip mall in Lake City. This mall complex houses the Lake City Courthouse, District Court, and Sheriff's Office. Asking price is \$80,000. Blankenship recommends that the County purchase this building for future expansion, storage of records, rent, or other uses. No action taken.

With no other business to be discussed, the Finance Committee stood adjourned at 7:40 PM.

Craighead County Quorum Court Meeting

June 9, 2014

Roads and Transportation Committee

Members of the Roads and Transportation Committee assembled after the meeting of the full court. Members present included: Terry Couch, Mike Hawkins, and Ray Kidd.

Others present included Judge Ed Hill, Eugene Neff—Road Superintendent, and Ty Koons.

Justice Couch called the meeting to order at 7:12 pm and the following business was discussed:

1. Eugene Neff delivered his monthly road report (also distributed to the full court) and updated the committee regarding on-going projects. There was no damage at the main shop related to the recent weather event. The Black Oak shop did sustain some damage to doors. Justice Couch expressed appreciation for the road clearing assistance provided by road employees to some of the smaller cities.
2. Justice Hawkins inquired about the need for a better sweeper for use after heavy rains. He indicated this could be helpful in moving gravel back from paved surfaces at road intersections. Judge Hill indicated he would look at pricing for a used one.
3. Justice Kidd requested the Road Department look at some road issues that have recently appeared on Lawson Road with Neff indicated there had been no calls but he would be sure crews followed up on it. More discussions related to the impact of the winter weather on county roads followed.
4. Equipment Updates—The 3 newly ordered pick-ups were received this week. Receipt of the dump trucks is anticipated near the beginning of July.

With no other business, the committee adjourned at 7:33 pm.

ORDINANCE NO. _____

**BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY, ARKANSAS,
AN ORDINANCE TO ADOPT THE UPDATED COUNTY EMPLOYMENT/PERSONNEL
POLICY.**

Section 1. A need to update the County Employment/Personnel Policy was necessary due to changes to remain compliant with existing law.

Section 2. The County Employment/Personnel Policy for Craighead County as updated April, 2014 is hereby adopted by reference, as though set out herein word by word. Copies of the policy are available for review in the County Clerk's Office or in the recent updates section at www.craigheadcounty.org.

Section 3. The County Employment/Personnel Policy for Craighead County will be effective for all employees.

Section 4. All previous editions of the County Employment/Personnel Policy for Craighead County are hereby repealed in their entirety.

Dated this _____ day of June, 2014.

Approved: _____

**Ed Hill
Craighead County Judge**

Attest: _____

**Kade Holliday
Craighead County Clerk**

RESOLUTION NO. _____

A RESOLUTION APPROVING THE APPOINTMENT OF A BOARD MEMBER TO THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS.

WHEREAS, ACT 742 OF THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS, STATES THAT THE COUNTY JUDGE OF EACH COUNTY IS THE APPROPRIATE PERSON TO APPOINT AND REAPPOINT BOARD MEMBERS TO THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS.

WHEREAS, A VACANCY CURRENTLY EXISTS ON THE LIBRARY BOARD OF DIRECTORS DUE TO THE EXPIRATION OF THE TERM OF MR. RALPH WADDELL.

WHEREAS, CURT HAWKINS, 310 EAST ST., JONESBORO, AR 72401 HAS BEEN RECOMMENDED TO FILL THIS VACANCY ON THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS.

BE IT HEREBY RESOLVED BY THE CRAIGHEAD COUNTY QUORUM COURT THAT CURT HAWKINS BE APPOINTED TO FILL THIS VACANCY ON THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS, SAID TERM TO BECOME EFFECTIVE UPON PASSAGE AND FILING OF THIS RESOLUTION AND EXPIRE ON DECEMBER 31, 2019.

DATED THIS _____ DAY OF JUNE, 2014.

APPROVED: _____
JUDGE ED HILL
CRAIGHEAD COUNTY JUDGE

ATTEST: _____
KADE HOLLIDAY
CRAIGHEAD COUNTY CLERK

RESOLUTION NO. _____

A RESOLUTION APPROVING THE REAPPOINTMENT OF A BOARD MEMBER TO THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS.

WHEREAS, ACT 742 OF THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS, STATES THAT THE COUNTY JUDGE OF EACH COUNTY IS THE APPROPRIATE PERSON TO APPOINT AND REAPPOINT BOARD MEMBERS TO THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS.

WHEREAS, MR. JAMES DUNIVAN, 1718 COVEY DRIVE, JONESBORO, ARKANSAS 72401, HAS BEEN RECOMMENDED TO SERVE A SECOND TERM ON THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS, AND HE HAS AGREED TO SERVE AN ADDITIONAL TERM.

BE IT HEREBY RESOLVED BY THE CRAIGHEAD COUNTY QUORUM COURT THAT JAMES DUNIVAN TO REAPPOINTED TO SERVE A SECOND TERM ON THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS, SAID TERM TO BECOME EFFECTIVE UPON PASSAGE AND FILING OF THIS RESOLUTION AND WILL EXPIRE ON DECEMBER 31, 2019.

DATED THIS _____ DAY OF JUNE, 2014.

APPROVED: _____
JUDGE ED HILL
CRAIGHEAD COUNTY JUDGE

ATTEST: _____
KADE HOLLIDAY
CRAIGHEAD COUNTY CLERK