

AGENDA
CRAIGHEAD COUNTY QUORUM COURT
5:30 P.M.
SEPTEMBER 28, 2015

Assembly and Pledge of Allegiance

OPENING PRAYER

Briefing by Judge Ed Hill to Court Members.

I. Roll Call

II. Approval of minutes for August, 2015 meeting.

III. Committee Reports:

- a. Public Service Committee Report.**
- b. Finance and Administration Committee Report.**
- c. Roads and Transportation Report.**

IV. Old Business

None

V. New Business

- 1. Resolution approving appointment of a board member for the Bono Fire District, (Whitney Edwards) to fill a vacancy.**
- 2. Resolution adopting and supporting the partnership between the County and East Arkansas Planning & Development District to promote economic development in our area. (Strategic Plan)**
- 3. Resolution supporting Career Readiness Certification within the county to help create a skilled workforce.**
- 4. Appropriation Ordinance amending the 2015 Budget regarding the addition of an employee to assist in complying with proper handling of juvenile records in the Circuit Clerk's Office.**

Craighead County Quorum Court Meeting
Public Service Committee
September 14, 2015
5:30 p.m.

Public Service Members met after the Full court was given a tour of the Computer Services office. A summary of upcoming upgrades and improvements was presented to court members by Director Erin Johnson and Technician Brad Nelson; then each committee had an opportunity to walk through the Computer Services offices and view the equipment and ask any questions they might have.

Public Service assembled at approximately 6:00 p.m. All members were present; Chair David Tennison, Freddie Bowers, Billie Sue Hoggard, and Richard Rogers. Also present was Jeanne Taylor, Secretary in Judge Hill's office, and Sheila Walters from East Arkansas Planning and Development. Ms. Walters spoke to the committee concerning a workforce plan for the Planning District which would be very beneficial to all counties in the district. This plan would encourage an effort for expansion in all areas of career opportunities and potential job openings in all areas. She asked that a Resolution be approved by the Court to encourage participation in this effort to actively increase job opportunities in our areas.

Other business includes the recommendation of a board member on the Bono Fire District Board; Whitney Edwards to fill a vacancy that occurred when member John Dodd resigned from his position. Billie Sue Hoggard made a motion, seconded by David Tennison to approve the recommendation, all members were in agreement. The Resolution will be brought before the full court on September 28, 2015 for approval.

Meeting adjourned at 6:50 p.m.

Finance Committee Meeting

September 14, 2015

Finance Committee Members present: Chairman Ken Stacks, and Justices Barbara Weinstock, Josh Longmire, Jim Bryant, and Garry Meadows.

Press: Hunter Field, Jonesboro Sun

Others present: Al Haines, Tony Thomas, County Clerk Kade Holliday, County Treasurer Terry McNatt, Deputy Collector Teresa Presley, Assessor Hannah Towell, County Extension agent Brannen Thiesse, Circuit Clerk Candace Edwards, Deputy Prosecutor Grant DeProw, and other guests.

Justice Stacks called the Finance Committee Meeting to order at 6:05 PM after the full court meeting.

Circuit Clerk Candace Edwards and Deputy Prosecutor Grant DeProw addressed the committee at length concerning destruction of allowable juvenile court records once the juvenile reaches 21 years of age. Edwards estimated that there are approximately 15,000 case files with multiple offenses within each case file. Each case file will need to be examined carefully to determine which court offense can be destroyed and which offense must be kept. This will be a very time consuming task. Some files may go back as far as the 1960's. The Finance Committee unanimously voted to present to the full court for consideration to move forward with an appropriation ordinance for the Circuit Clerk's Office to create a position and hire a full time employee to begin the process of expunging certain juvenile records. The appropriation will be prorated for the remainder of this year.

Brannen Thiesse addressed the committee concerning funding for an additional agent for the upcoming year. He estimated that \$15,368 additional county funding will help secure the needed personnel for his office to efficiently carry on needed functions of the office. He has been carrying these additional duties since the retirement of his agent earlier this year. He will need this funding for a minimum of two years.

Treasurer McNatt brought the committee up to date on revenues and expenditures year to date and they are on track for this time of year.

Holliday briefly discussed the merits of moving employees from special revenue funds to general funds. After some discussion, the committee decided to leave any personnel fund changes to the budget committee to consider.

Deputy Collector Teresa Presley brought the committee up to date on tax collections and noted that August is typically a low collection month.

With no other business to be discussed, the committee stood adjourned at 7:30 PM.

Craighead County Quorum Court Meeting
September 14, 2015
Roads and Transportation Committee

Members of the Roads and Transportation Committee assembled after the meeting of the full court. Members present included: Steve Cline, Terry Couch, Ray Kidd, and Max Render.

Others present included Eugene Neff and Judge Hill.

Justice Kidd called the meeting to order after the meeting of the full court:

1. Eugene Neff updated the committee on the monthly road report also distributed during the meeting of the full court.
 - a. Crews are continue widening work on CR 751. CR 472 is still on the schedule after documents were recently received from property owners so that work could commence.
 - b. Asphalt projects are continuing by crews and preliminary steps have been taken to complete a joint asphalt project with the City of Bono.
2. Justice Couch relayed information related to a drainage issue on a county road that may be agreeable by all parties to relieve a standing water issue.
3. Judge Hill indicated the Bono Bridge has been tentatively returned to the December letting by the AHTD. It was delayed earlier this year related to issues with highway funding.
4. After sometime of discussion on various minor road updates, the committee toured the facilities and IT infrastructure with the Computer Services Department.

With no other business, the committee stood adjourned.

RESOLUTION NO. _____

A RESOLUTION APPROVING THE APPOINTMENT OF A BOARD MEMBER TO THE BOARD OF DIRECTORS OF THE BONO FIRE PROTECTION DISTRICT.

WHEREAS, ACT 742 OF THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS, STATES THAT THE COUNTY JUDGE OF EACH COUNTY IS THE APPROPRIATE PERSON TO APPOINT AND REAPPOINT BOARD MEMBERS TO THE BONO FIRE PROTECTION DISTRICT BOARD OF DIRECTORS.

WHEREAS, A VACANCY EXISTS ON THE BONO FIRE PROTECTION DISTRICT DUE TO THE RESIGNATION OF JOHN DODD. WHITNEY EDWARDS HAS BEEN RECOMMENDED TO FILL THIS VACANCY. THIS POSITION WILL BE FOR A FIVE (5) YEAR TERM, SAID TERM TO RUN FROM SEPTEMBER 1, 2015 THROUGH SEPTEMBER 1, 2020.

WHITNEY EDWARDS
403 S. DEBORAH
BONO, AR 72416

BE IT HEREBY RESOLVED BY THE CRAIGHEAD COUNTY QUORUM COURT THAT THE ABOVE DESCRIBED PERSON, WHITNEY EDWARDS BE APPOINTED TO THE BONO FIRE PROTECTION DISTRICT FOR THE TERM AS STATED ABOVE; SAID TERM TO BECOME EFFECTIVE SEPTEMBER 1, 2015 AND EXPIRE SEPTEMBER 1, 2020 UPON PASSAGE OF THIS RESOLUTION.

DATED THIS _____ DAY OF SEPTEMBER, 2015.

APPROVED: _____
JUDGE ED HILL
CRAIGHEAD COUNTY JUDGE

ATTEST: _____
KADE HOLLIDAY
CRAIGHEAD COUNTY CLERK

RESOLUTION NO. _____

**RESOLUTION ADOPTING THE COUNTY'S LOCALLY-DRIVEN COMMUNITY AND ECONOMIC
DEVELOPMENT STRATEGIC PLAN AS PART OF THE EAST ARKANSAS REGIONAL PLANNING
PARTNERSHIP AND reNEW EAST ARKANSAS PROGRAM**

WHEREAS, the East Arkansas Planning & Development District (District) is a nonprofit regional planning and development agency whose purpose is to promote and support the economic development of the region within twelve counties in east Arkansas; and

WHEREAS, the District successfully competed for a Regional Sustainability Planning Grant funded by U.S. Housing and Urban Development's Sustainable Communities Regional Planning Grant program and has developed the reNEW East Arkansas program; and

WHEREAS, the program is designed to create stronger, more sustainable communities by encouraging economic development, connecting housing to jobs, fostering local innovation and building a clean energy economy; and

WHEREAS, the District has formed a Partnership Consortium consisting of representation from each of the twelve counties comprising the District as well other partners including MPOs, higher educational institutions and nonprofits engaged in community and economic development; and

WHEREAS, the role of Partnership Consortium is to oversee a regional planning process designed to integrate housing, land use, economic development, transportation and infrastructure investments into an overall regional plan serving east Arkansas for the next twenty years; and

WHEREAS, the Craighead County is a designated partner in this regional planning process and has completed a locally-driven economic and community development strategic plan;

NOW, THEREFORE BE IT RESOLVED, that Craighead County hereby adopts the Craighead County Strategic Plan and supports the Craighead County Steering Committee and its partners to implement the strategies and initiatives identified in the planning process.

ATTEST: _____

SIGNED: _____

RESOLUTION NO. _____

WHEREAS Craighead County has a growing need for a skilled workforce.

WHEREAS City-wide Business and Industry need to employ an educated and qualified workforce.

WHEREAS Existing Businesses/Industries need to retain and expand production and sales.

WHEREAS Craighead County wishes to reduce unemployment.

WHEREAS Promoting Career Readiness Certificates for Graduating Students, individuals transitioning to other positions and currently employed individuals, will benefit our City through employment opportunities.

WHEREAS Career Readiness Certification will develop a more skilled workforce;

Therefore be it resolved by the Craighead County Quorum Court; that County Judge Ed Hill and the Craighead County Quorum Court recognize and recommend Career Readiness Certification. Craighead County will support regional efforts to obtain Career Readiness Certification by participating in regional task forces, advertising and promoting Career Readiness Certification. Further, Craighead County will take Career Readiness Certification into account in our own hiring procedures.

Dated this _____ day of September, 2015.

Judge Ed Hill
Craighead County Judge

Kade Holliday
Craighead County Clerk

**BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY,
ARKANSAS; AN ORDINANCE TO BE ENTITLED:**

An Ordinance amending the 2015 Annual Operating Budget to add one position and salary to the Craighead County Circuit Clerk Recorder's Cost Fund in order to have the personnel available to fulfill requirements of Arkansas Code 9-27-309 requiring expungement of certain juvenile court records.

SECTION 1. That the Circuit Court Clerk is charged with fulfilling the requirement of the law as outlined in Arkansas Code 9-27-309 related to destroying lawful court records contained in all juvenile case files. The estimated number of case files exceed 15,000 with multiple offenses in each case file, with some case files possibly dating as far back as the 1960's.

SECTION 2. That the deputy clerk that will be responsible for completing this task will require special in house training and working closely with the Deputy Prosecuting Attorney in determining designated records to destroy and retain. Certain juvenile court records must be retained indefinitely. The Finance Committee unanimously agreed that the process to expunge certain juvenile records should begin as early as possible.

SECTION 3. That the sole purpose of this new position and salary is to bring all past juvenile case files in compliance with Arkansas Code 9-27-309 with the expungement of certain juvenile court records. Once this task is complete, this position and salary will no longer exist and will be removed from the Recorder's Cost Fund budget.

SECTION 4. That this additional appropriated salary and position will be created in the 2015 Annual Operating Budget to allow for accurate accounting of additional monies and expenditures as described below. The current annual salary of \$31,615.18 will be prorated from October 1 through December 31, 2015.

Fund 3006	Recorder's Cost Fund	<u>New</u>	<u>Change</u>	<u>Old</u>
Dept 0102	Circuit Clerk (Special Revenue) (Add one position and salary)	\$805,443.76	\$11,196.34	\$794,247.42
<u>Acct. #</u>	<u>Description</u>	<u>New</u>	<u>Change</u>	<u>Old</u>
1001	Salaries	\$491,766.63	\$7,968.76	\$483,797.87
1006	Social Security Match	\$37,620.15	\$609.61	\$37,010.54
1007	Retirement Match	\$70,473.91	\$1,180.97	\$69,292.94
1009	Health Insurance Match	\$86,538.00	\$1,350.00	\$85,188.00
1010	Workmen's Compensation	\$648.00	\$15.00	\$633.00
1011	Unemployment	\$3,816.00	\$72.00	\$3,744.00
	Total Amount		\$11,196.34	

There is hereby appropriated funds for one new salary and additional personnel position for the Circuit Clerk Recorder Cost Fund with salary and fringe benefits prorated for October 1 through December 31, 2015 as described above.

These changes shall be implemented by the County Payroll Clerk upon the passage of this appropriation ordinance.

Dated this _____ day of September, 2015

Approved: _____

Ed Hill

Craighead County Judge

Attest: _____

Kade Holliday

Craighead County Clerk