

FILED
OCT 29 2013
KADE HOLLIDAY
COUNTY & PROBATE COURT CLERK

Quorum Court Minutes

10/28/2013

Resolution No. 2013-10: **APPROVED**

Resolution No. 2013-11: **APPROVED**

Resolution No. 2013-12: **APPROVED**

AGENDA
CRAIGHEAD COUNTY QUORUM COURT MEETING
October 28, 2013
7:00 p.m.

Assembly and Pledge of Allegiance

OPENING PRAYER

Judge Hill will brief the full court on any updates or information concerning any ongoing projects or business.

- I. Roll Call
- II. Approval of minutes; September, 2013 meetings.
- III. Committee Reports:
 - a. Public Service Committee Report
 - b. Finance and Administration Committee Report
 - c. Roads and Transportation Committee Report
- IV. Old Business:
 - None
- V. New Business:
 - a. Resolution to reappoint two (2) Board Members to the Equalization Board of Directors.
 - b. Resolution to reappoint a Board Member to the Craighead/Jonesboro Library.
 - c. Resolution to reappoint Board Member to the Craighead County Nursing Center Board of Directors.
 - d. Review of Legislative Audit
 - 1. Computer Services Update
 - e. Next court meeting date

October 28, 2013 Quorum Court Meeting

12 Justices of the Peace present.

Judge **Ed Hill** called the meeting to order.

Justice **Barbara Weinstock** moved to approve the minutes for the last meeting. The motion was seconded by Justice **Ken Stacks**.

Justice **Fred Bowers** read the minutes from the October 13, 2013 Public Service Committee Meeting – *Appendix 1*.

Justice **Bob Blankenship** read the minutes from the October 13, 2013 Finance Committee Meeting – *Appendix 2*.

Justice **Mike Hawkins** read the minutes from the October 13, 2013 Roads and Transportation Committee Meeting – *Appendix 3*.

Justice **Weinstock** inquired about the presentation of a Human Resource firm discussed in the last meeting. Justice **Stacks** explained that the Human Resource firm would prepare a personnel policy for the county. Justice **Josh Longmire** stated the fee for the service would be \$4500.00 and that if the county chose to hire them for further Human Resource Services the cost would be \$600.00 monthly. Justice **Longmire** suggested that the cost be shared by each department. Justice **Kenny Hendrix** proposed this offer be introduced at the next Elected Officials Meeting in order to receive feedback and recommendations before Budget talks begin. Justice **Stacks** said that the offer was well worth the cost.

Justice **Weinstock** asked Sheriff **Marty Boyd** to address the topic of Tiger Commissary Services. **Boyd** stated that the county has a contract with Tiger Commissary Services where the county receives thirty percent of the sales made to the inmates through a kiosk in the jail. **Boyd** says he is very happy with the service.

Ordinance 2013-10 was read – *Appendix - 4*. Justice **Jim Bryant** moved to pass the Ordinance. Justice **Stacks** seconded. Passed unanimously.

Ordinance 2013-11 was read – *Appendix -5*. Justice **Terry Couch** moved to pass the Ordinance. Justice **Weinstock** seconded. Passed unanimously.

Ordinance 2013-12 was read – *Appendix – 6*. Justice **Mike Hawkins** moved to pass the Ordinance. Justice **Hendrix** seconded. Passed unanimously.

Judge **Hill** mentioned the audit that was discussed in the last meeting. The only issues were in the Circuit Clerks office. Computer Services Director **Erin Johnson** told the Court that his office is working on getting a full system back up. With the Circuit Clerk automation fund **Johnson**

would like to purchase hardware and software totaling \$9,575.89. Future discussions will include the possible benefits of working with the Sheriff's office on the topic of bandwidth and fiber optic cables for pushing data offsite.

Judge **Hill** mentioned that the next scheduled meeting was on a holiday. Justice **Bryant** made a motion to only have one meeting for the month of November. Justice **Hawkins** seconded. The next Quorum Meeting will be on November 25, 2013.

Justice **Blankenship** reminded the Court there will be a budget meeting November 7, 2013 at 4:30pm in the Judge's Office.

Judge **Hill** encouraged the Court to consider giving to the Disabled American Veterans.

Justice **Hawkins** moved to adjourn the meeting. Justice **Bryant** seconded.

Craighead County Quorum Court Meeting
Public Service Committee
October 14, 2013

Public Service members assembled after full court briefing. Chairman Fred Bowers called the meeting to order. Members present also included Ken Stacks, Barbara Weinstock, and Josh Longmire.

All members reviewed several requests for appointments and reappointments on several existing boards. The requests are listed below:

1. Reappointment of two (2) board members of the Equalization Board for additional terms. They are Susan Dudley, Quorum Court appointee, and Bob Miller, Craighead County Schools appointee.
2. Appointment of Kevin Mulholland, 329 CR 507, Lake City, AR 72437, to fill a vacancy on the Library Board.
3. Reappointment of Linda Wofford to serve a second term on the Craighead Nursing Center Board.

After a brief discussion, all members present were in agreement to bring these recommendations before the full court on 10-28-13.

Discussion concerning the presentation of the Human Resource firm that spoke to the full court. Josh Longmire made a motion, seconded by Barbara Weinstock to move forward with a recommendation to pursue having a handbook for employees. The HR presentation had mentioned that they could provide one that would be suitable for the county's use. All members present agreeable.

With no other business, meeting adjourned at approximately 8:00 p.m.

Finance Committee Meeting

October 14, 2013

Finance Committee Members present: Chairman Bob Blankenship, and Justices Kenny Hendrix, Jim Bryant, and Dana Watkins.

Others present: Al Haines, County Clerk Kade Holliday, County Treasurer Terry McNatt, County Collector Marsha Phillips, Nancy Robbins, and Teresa Presley.

Press: Jonesboro Sun

The Finance Committee Members assembled at 7:15 PM after the full court meeting and discussed the following:

County Clerk Holliday informed the committee that school and senate elections went smooth and he will be submitting elections costs to the State for reimbursement in the near future.

County Treasurer McNatt advised the committee that the new road monies are coming in at approximately \$60,000 per month.

Collector Marsha Phillips discussed with the committee some issues concerning contract labor and part time labor with in her department. She indicated that some employee overtime labor will be accumulated in her office during the busy tax season.

Reviewed revenue and expenditure reports for September, 2013.

With no other business to be discussed, the Finance Committee stood adjourned at 7:40 PM.

Craighead County Quorum Court Meeting
October 14, 2013
Roads and Transportation Committee

Members of the Roads and Transportation Committee assembled after the meeting of the full court. Members present included: Terry Couch, Mike Hawkins, Ray Kidd, and Max Render.

Others present included Judge Ed Hill and Eugene Neff—Road Superintendent.

Justice Hawkins called the meeting to order at 7:15 pm and the following business was discussed:

1. Justice Kidd updated the committee that the residents of CR 460 were pleased with the recent work completed to upgrade the stretch of roadway. Neff indicated it took a little over a week to complete it. Judge Hill indicated that establishing some grass in the ditches to prevent erosion was the last component of the project.
2. Eugene Neff delivered his monthly road report (also distributed to the full court).
 - a. Advised the committee that all the State-aid asphalt projects were completed, with the exception on the last project. The additional asphalt on CR 476 should be completed in the coming weeks by Atlas.
 - b. Crews are refocusing on bridge work with the next project occurring on CR 508. Neff indicated they were focused on some of the earlier bridges that were placed on wood piling in response to a question by Justice Render. The existing slabs (bridge surface) are reused in this process.
3. Discussion was held related to the purchase of equipment that would allow county personnel to lay asphalt. Judge Hill is keeping tabs on equipment prices and the optimal time to move forward. Continuing with the grader and dump truck replacement is also on target for the upcoming the year.
4. Additional discussion was held related the location and process for construction of the Bono Bridge project provided during the update to the full court.

With no other business, the committee adjourned at 7:50 pm.

RESOLUTION NO. 2013-10

A RESOLUTION APPROVING THE REAPPOINTMENTS OF TWO (2) BOARD MEMBERS TO THE CRAIGHEAD COUNTY EQUALIZATION BOARD OF DIRECTORS.

WHEREAS, IN 1999, ACT. 1326 WAS PASSED BY THE ARKANSAS LEGISLATURE THAT REVISED THE STRUCTURE OF THE EQUALIZATION BOARDS IN ARKANSAS.

WHEREAS, AT THAT TIME, A NEW BOARD WAS ESTABLISHED IN CRAIGHEAD COUNTY, WITH THE MEMBERS DRAWING FOR STAGGERED TERMS.

WHEREAS, THE TERMS OF TWO BOARD MEMBERS; BOB MILLER AND SUSAN DUDLEY WILL EXPIRE ON AUGUST 1, 2013. MR. MILLER AND MS. DUDLEY HAVE AGREED TO SERVE ADDITIONAL THREE (3) YEAR TERMS UPON APPROVAL BY THE CRAIGHEAD COUNTY QUORUM COURT; SAID TERMS TO EXPIRE ON AUGUST 1, 2016.

Bob Miller
3400 Old Dornick Drive
Jonesboro, AR 72401
(Appointee of schools)

Susan Dudley
1817 Ellen Dr.
Jonesboro, AR 72404
(Appointee of Quorum Court)

WHEREAS, IT IS HEREBY RESOLVED BY THE QUORUM COURT THAT BOB MILLER AND SUSAN DUDLEY BE REAPPOINTED TO THREE (3) YEAR TERMS ON THE CRAIGHEAD COUNTY EQUALIZATION BOARD; TERMS TO BECOME EFFECTIVE AUGUST 1, 2013 AND EXPIRE ON AUGUST 1, 2016 AS DESCRIBED ABOVE.

DATED THIS 28th DAY OF OCTOBER, 2013.

APPROVED: ED Hill

JUDGE ED HILL
CRAIGHEAD COUNTY JUDGE

ATTEST: Kade Holliday

KADE HOLLIDAY
CRAIGHEAD COUNTY CLERK

FILED

OCT 29 2013

KADE HOLLIDAY
COUNTY & PROBATE COURT CLERK

RESOLUTION NO. 2013-11

A RESOLUTION APPROVING THE APPOINTMENT OF A BOARD MEMBER TO THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS.

WHEREAS, ACT 742 OF THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS, STATES THAT THE COUNTY JUDGE OF EACH COUNTY IS THE APPROPRIATE PERSON TO APPOINT AND REAPPOINT BOARD MEMBERS TO THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS.

WHEREAS, A VACANCY CURRENTLY EXISTS ON THE LIBRARY BOARD OF DIRECTORS, LEAVING AN UNEXPIRED TERM THAT ENDS APRIL 1, 2016.

WHEREAS, KEVIN MULHOLLAND, 329 CR 507, LAKE CITY, ARKANSAS 72437 HAS BEEN RECOMMENDED TO FILL THIS VACANCY ON THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS.

BE IT HEREBY RESOLVED BY THE CRAIGHEAD COUNTY QUORUM COURT THAT KEVIN MULHOLLAND BE APPOINTED TO FILL THIS UNEXPIRED TERM ON THE CRAIGHEAD COUNTY/JONESBORO PUBLIC LIBRARY BOARD OF DIRECTORS, SAID TERM TO BECOME EFFECTIVE ON OCTOBER 28, 2013, AND EXPIRE ON APRIL 1, 2016 UPON PASSAGE AND FILING OF THIS RESOLUTION.

DATED THIS 28th DAY OF OCTOBER, 2013.

APPROVED: ED Hill

JUDGE ED HILL
CRAIGHEAD COUNTY JUDGE

ATTEST: Kade Holliday

KADE HOLLIDAY
CRAIGHEAD COUNTY CLERK

FILED

OCT 29 2013

KADE HOLLIDAY
COUNTY & PROBATE COURT CLERK

RESOLUTION NO. 2013-12

A RESOLUTION RECOMMENDING THE APPOINTMENT OF A BOARD MEMBER TO THE CRAIGHEAD NURSING CENTER BOARD OF DIRECTORS;

WHEREAS, That on June 26, 2000, Ordinance 2000-9 was passed by the Craighead County Quorum Court that created a five-member administrative board for the Craighead Nursing Center.

WHEREAS, The five member board was established by Resolution 2000-14. Board member Linda Wofford's term expired on 10-01-2013. She has been contacted and has agreed to serve another five (5) year term.

WHEREAS, The Craighead County Judge and the Quorum Court has recommended that Ms. Linda Wofford be reappointed by the Craighead County Quorum Court to fill this position.

BE IT HEREBY RESOLVED BY THE CRAIGHEAD COUNTY QUORUM COURT THAT MS. LINDA WOFFORD, 1105 ROXBURY NARROWS COVE, JONESBORO, ARKANSAS 72401 BE REAPPOINTED TO A FIVE (5) YEAR TERM, SAID TERM TO BECOME EFFECTIVE ON 9-1-2013 AND EXPIRE ON 9-1-2018; EFFECTIVE UPON PASSAGE AND FILING IN THE CRAIGHEAD COUNTY CLERK'S OFFICE.

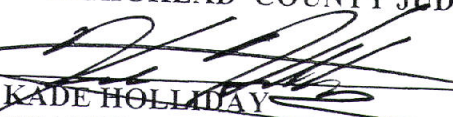
DATED THIS 28th DAY OF OCTOBER, 2013.

APPROVED:



JUDGE ED HILL
CRAIGHEAD COUNTY JUDGE

ATTEST:



KADE HOLLIDAY
CRAIGHEAD COUNTY CLERK

FILED

OCT 29 2013

KADE HOLLIDAY
COUNTY & PROBATE COURT CLERK