

# **QUORUM COURT MINUTES**

**September 27, 2021**

**FILED**

OCT 12 2021

LESLI PENNY

COUNTY & PROBATE COURT CLERK

**September 27, 2021 Quorum Court Minutes**

11 Justices of the Peace were present. Barbara Weinstock and Carolyn Lewis were present by Zoom. Also present were Lesli Penny and Terry McNatt. Hannah Towell and Rachel Dawson (for Wes Eddington) were present by Zoom.

Judge Day called the meeting to order at 5:30PM.

Invocation by Pastor Zac Breckenridge, LifeBridge Church.

Assembly and Pledge of Allegiance.

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First order of business was approval of Quorum Court minutes from September 13, 2021. A motion to accept was made by Justice Weinstock and seconded by Justice Pasmore. Judge Day took a vote and it passed unanimously.

Reports from Committees.

Road Committee Minutes read by Justice Cline. Finance Committee Minutes read by Justice Longmire.

Old Business.

Not any.

New business.

An Ordinance was read to set rules for Addressing in rural Craighead County, and for other purposes. This was the first reading, so no vote was taken.

An Appropriation Ordinance was read to add line item 8888-9999 to Fund 3547 and Fund 3577. A motion was made by Justice Tennison, seconded by Justice Couch. Roll was called and passed unanimously.

Announcements:

Judge Day stated that the NEA Fair is in town. He told everyone to go out and enjoy the fair.

Public comments:

Amanda Escue spoke of her recent time on the Public Library Board. She explained that she recently resigned from said board. She stated that she wanted to appeal to higher authority. She stated that she is frustrated with how things are run in a Library meeting. The board does not take public comment, not allowing people to talk. To speak, a person must request in writing at least 10 days in advance. It is then up to the discretion of the Library Director to decide if the person is allowed to speak. There are no FOIA guidelines in place. Ms. Escue also stated that the Public Library has not had a treasurer in 30 years. The library has a budget of 5 million and a surplus of 1 million. Ms. Escue also stated that to the best of her knowledge, the Library Director has not had any formal review in years. She also expressed her concern

that the County and City needs to have a voice at the library meetings, this can't be done because the Library and County meetings overlap. She said that she is asking for discernment, not censorship.

Justice Darrel Cook spoke up and said that something must be done about the library and how it operates. He stated that he was elected as a Republican and his voters need to know that he has Republican values. Justice Josh Longmire agreed that the Quorum Court should look into the matters discussed concerning the library, the Library Director and the board members.

Judge Day was asked if there is a legislative audit that can be done with the library. Judge Day stated that there cannot be a legislative audit, it could only be a private audit.

A motion was made to adjourn by Justice Price and seconded by Justice Cline.

Meeting adjourned at 5:57 pm.

Special Road Committee and Special Finance Committee met after the full court.

**FILED**

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LESLI PENNY

COUNTY & PROBATE COURT CLERK

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## Road Committee minutes - Special meeting September 27, 2021

Chairman Steve Cline called the meeting to order at 5:56 pm. Those present were Justices Terry Couch, David Tennison and Carolyn Lewis. The committee reviewed 2 plats, one for Rhonda Hill, CR 331 and one plat for Pleasant Valley, CR 745. Justice Tennison made the motion to approve both plats, with the stipulation that Pleasant Valley will follow flood plain rules and it was seconded by Justice Couch. With no other business, Justice Couch made the motion to adjourn, seconded by Justice Tennison. The committee adjourned at 5:58 pm.

**Finance Committee Minutes  
September 27, 2021**

Chairman Josh Longmire called the special Finance Committee meeting to order at 5:59 pm. Present were Justices Pasmore, Percy and Cook. Participating by Zoom was Justice Weinstock.

The Appropriation Ordinance to add \$24,500 to County Assessor's budget to improve the GIS mapping system was presented. Judge Day explained that Craighead County partnered with City Water & Light to improve GIS images. Justice Cook asked if there would be money put into the 2022 budget for GIS map improvements? and Judge Day said no. Justice Percy made a motion to approve the Appropriation Ordinance, Justice Pasmore seconded the motion. A vote was taken, and the item was approved to be heard by the full court at the next meeting.

With no other business, Justice Percy made the motion to adjourn, seconded by Justice Cook. All were in favor and the Finance Committee adjourned at 6:03 pm.

**BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY,  
ARKANSAS; AN ORDINANCE TO BE ENTITLED:**

An Ordinance amending the 2021 Annual Operating Budget to add funds to Fund 1000, County General, Department 0105, Line 3009, Other Professional Services, County Assessor, in the amount of \$24,500 to pay for 6" aerial imagery to be added to the GIS map to benefit Craighead County.

**SECTION 1.** That in order to make the aerial imagery more clear on the GIS map, there was an agreement entered into with City Water and Light and Craighead County to split the costs of Orthoimagery to enhance the GIS mapping system.

**SECTION 2.** That the Assessor's office agreed to pay \$24,500 toward orthoimagery to enhance the GIS mapping system. This appropriation will be established in the 2021 Annual Operating Budget to allow for accurate tracking and disbursing of budgeted funds

Fund 1000	County General	<u>Old</u>	<u>Change</u>	<u>New</u>
Dept 0105	County Assessor	\$1,387,204.32	\$24,500.00	\$1,411,704.32
<u>Account #</u>	<u>Description</u>	<u>Old</u>	<u>Change</u>	<u>New</u>
3009	Other Professional Services	\$10.00	\$24,500.00	\$24,510.00
Total Amount Budgeted			\$24,500.00	

There is hereby appropriated \$24,500 into Fund 1000, Dept 0105, Craighead County Assessor to pay for the improvements to the GIS mapping system. These funds shall be established in the chart of accounts by the County Treasurer and entered into the accounts payable appropriations journal by the County Clerk as described, upon passage of this appropriations ordinance.

Dated this \_\_\_\_\_ day of September 2021.

Approved: \_\_\_\_\_  
Marvin Day  
Craighead County Judge

Attest: \_\_\_\_\_  
Lesli Penny  
Craighead County Clerk

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ORDINANCE NO. \_\_\_\_\_

**BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY,  
ARKANSAS: AN ORDINANCE TO BE ENTITLED:**

An Ordinance to repeal Ordinance 1995-5 to include requirements for addressing within unincorporated rural areas of Craighead County, declaring an emergency, and for other purposes.

**WHEREAS** the need has arisen for a more precise addressing system to help emergency responders find dwellings and businesses in rural Craighead County, and

**WHEREAS** 911 Addressing systems now use digital technologies creating basic GIS data standards to enhance rapid location of properties by law enforcement, fire, rescue, and emergency medical personnel, and

**WHEREAS** a need for landowners to have a proper E911 address mapped before construction or development to assist emergency responders.

Now therefore, be it Ordained by the Quorum Court of Craighead County, State of Arkansas as follows:

**Section 1.** Every person owning or occupying any residential or non-residential property with a structure within the unincorporated rural areas of Craighead County is required to obtain and display an assigned address from the Craighead County GIS/911 Addressing Coordinator before beginning construction and prior to occupying any structure. Addresses must be posted during construction of a new structure and properly maintained thereafter.

**Section 2.** Residential and non-residential buildings must have the proper numbers attached to all structures. The address numbers must be attached, stenciled, or painted on the front part of such residential or non-residential structure. When two or more structures use the same access driveway, each structure shall be so marked and have the proper number attached to, stenciled, or painted on the front part of such house or building, over, on, or by each main entrance. Minimum sizes of display of numbers are at least (3") inches in height for residential and (4") inches on non-residential. The owner of the structure is responsible for maintaining the proper display of the address number.

**Section 3.** Apartment Houses/Duplex Apartment Complexes/Shopping Centers shall be assigned one address number per building that must be displayed at the primary entrance or side of the structure. Each unit within the structure shall receive a number that is approved by the Craighead County GIS/Addressing Coordinator that must be displayed above or to the side of the doorway of each unit. A copy of Plat, Blueprint, legible free hand drawing or aerial photograph may be requested by the Craighead County GIS E911 Coordinator to assist in addressing.

**Section 4. Exemptions** – The following buildings and uses shall be exempt from the required addressing system, but may be addressed at the request of the property owner, however, if utilities are present, then an address is needed:

1. Accessory buildings, which have uses that are accessory to the primary use of a residential, commercial, industrial, institutional, government or building
2. Unoccupied farmland or lots containing no dwellings or businesses

**Section 4.** Structures located 75 feet from or not visible from County Road or State Highway for any other reason is required to display the address at the entry drive leading to the structure.

**Section 5.** Craighead County GIS/911 Addressing Coordinator will use the "National Emergency Number Association (NENA) standard. This standard does not allow for custom addressing.

**Section 6.** It shall be unlawful for any person to display any false or incorrect address on a structure or lot, knowingly and willfully or with the intention to deceive another person. Any violation of any provision of this Ordinance shall be punishable by a fine of not less than \$25.00 for the first offense, not less than \$50.00 nor more than \$100.00 per day for each subsequent offense.

**Section 7.** If any provision of this Ordinance is held invalid, such invalidity shall not affect the remaining provisions of this Ordinance which remains effective, absent the invalid provision, and to this end, the provisions of this Ordinance are declared severable.

**PASSED AND APPROVED** on this \_\_\_\_\_ day of \_\_\_\_\_ 2021

Approved: \_\_\_\_\_

Marvin Day  
Craighead County Judge

Attest: \_\_\_\_\_

Lesli Penny  
Craighead County Clerk

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APPROPRIATION ORDINANCE NO. \_\_\_\_\_

**BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY, ARKANSAS; AN ORDINANCE TO BE ENTITLED:**

An Ordinance amending the 2021 Annual Operating Budget to add Line item 8888-9999 to Fund 3547, Veterans CARES Act Grant and Fund 3577, CY20 Accountability Court Grant Sobriety Court to allow the County Clerk's office to correctly record fund to fund transfers for accounting purposes only.

**SECTION 1.** That Legislative Audit found that fund to fund transfers were not made correctly in the appropriations journal by the County Clerk's office in the 2019 audit year, due to the lack of line item 8888-9999 being available in the budget.

<b>Fund 3547</b>	Veterans CARES Act Grant	<u>Old</u>	<u>Change</u>	<u>New</u>
Line 8888-9999	Fund to fund transfers	\$0.00	\$0.00	\$0.00
<b>Fund 3577</b>	CY20 Accountability Court Grant Sobriety Court	<u>New</u>	<u>Change</u>	<u>Old</u>
Line 8888-9999	Fund to fund transfers	\$0.00	\$0.00	\$0.00

There is hereby added into the 2021 Annual Operating Budget for Fund 3547 and Fund 3577, the line item 8888-9999 to provide the needed information to appropriate for fund to fund transfers by the County Clerk's office. These line items shall be established and entered into the accounts payable appropriations journal by the County Clerk, as described upon passage of this appropriations ordinance.

Dated this \_\_\_\_\_ day of September 2021

Approved: \_\_\_\_\_

Marvin Day  
Craighead County Judge

Attest: \_\_\_\_\_

Lesli Penny  
Craighead County Clerk

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