

DISTRICT COURT

410 WEST WASHINGTON AVENUE,
ROOM 107
JONESBORO, ARKANSAS 72401
(870) 933-4583

DISTRICT COURT

Eastern Div.
107 COBEAN BLVD
LAKE CITY, AR 72437
(870) 237-4142

PAYMENT PLAN RULES

You have either pled guilty and waived your right to a trial or have been sentenced to fines and cost. Rather than paying your fines & costs in full, the District Court Judge has allowed you to make monthly installments. The following rules must be followed in order to prevent further prosecution on your charges.

_____ You must pay the initial payment amount Ordered by the Court on an assigned monthly payment schedule set by the District Court Judge.

_____ If some unforeseen circumstance arises and you cannot fulfill your obligation you should sign up for a post-docket appearance, on the next available court date, and come before the Judge to discuss your circumstance. Please provide any proof of the unforeseen circumstance.

_____ **KEEP UP WITH YOUR PAYMENT PLAN NO.** You will be required to have this information when making payments either online or at the District Court Clerk's Office. To make online payments, visit pay.arcourts.gov using a debit or credit card. All cash payments must be made at the District Court Clerk's Office, where your case originated, between the hours of 8:00 a.m. and 4:45 p.m., Monday through Friday.

_____ Absolutely no personal checks will be accepted at the cashier's windows. After payment has been made please retain your receipt as proof of payment and for your own records.

_____ You may also mail your payment in the form of a Cashier's Check or Money Order to the address at the top of this page. **NO CHECKS WILL BE ACCEPTED. DO NOT MAIL CASH.**

_____ If you make your payment by mail and want your receipt mailed back to you, you must enclose a self-addressed, stamped envelope.

_____ A fee of \$10.00 per month will be added to your total at the end of each month that you remain on a payment plan, pursuant to Arkansas State Law §16-13-704, Act 1809; Senate Bill 307, Act 282 and §5-4-205.

_____ Your failure to follow the payment plan could result in a warrant being issued for your arrest for contempt of court, as well as a suspension of your privilege to drive.